



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



KING SABATA DALINDYEBO TVET COLLEGE INVITES SUITABLY CANDIDATES TO APPLY FOR THE FOLLOWING VACANT PERMANENT POSTS.

REF NO	POST TITTLE	SITE
KSD/LC/11/2025	Campus Manager (PL5)	Libode Campus
KSD/MC/11/2025	Campus Manager (PL5)	Mapuzi Campus
KSD/ZC/ 11/2025	Campus Manager (PL5)	Zimbane Campus

1. Persal appointments Post Level (PL) 5: R 632 205,00 per annum

Requirements:

Matric or equivalent qualification plus appropriate recognised 3-year National Diploma/Bachelor's Degree backed by a professional qualification in teaching or a four year teaching diploma/degree in teaching plus, Seven (7) years' experience in a TVET College in the field of teaching, of which a minimum of three (3) years should be at supervisory level in TVET teaching environment. Registration with SACE. Be in possession of a valid driver's (unendorsed) licence. Computer literacy skills with specific reference to MS Word, Excel and PowerPoint.

Ability to manage teaching, and staff. Ability to analyses, interpret and implement policies, manage and support students on the campus. Knowledge and implement of national examination and assessment policies. Good Communication and Writing Skills. An ability to work in teams and under pressure. Strategic, project, financial and time management skills. Human Resource Management. Operational decision making skills. Knowledge and understanding of the CET Act 16 of 2006, as amended. Public Service Act 103 of 1994 as amended, LRA. Employment of Educators Act 16 of 1998. Public Finance Management Act. White Paper on Post School Education and Training and other legislations in the Higher Education and Training Sector.

Duties:

The incumbent will be responsible for the overall day to day running of the campus. Manage the Teaching and Learning and curriculum delivery at the Campus. Ensure responsiveness of the campus Programme Qualification Mix. Manage ICASS implementation and ensure compliance with assessment and examination standards. Effectively and efficiently manage the examinations at the Campus. Responsible for compilation and management of all campus Teaching and Learning Support Material (LTSM) and PPE'S. Ensure adherence to college strategic planning and attainment of set targets. Ensure maintenance of the Campus assets and infrastructure. Prepare and monitor budget of the Campus. Ensure a secure, safe and hygienic and conducive environment at campus. Manage staff performance in terms of the (IQMS) and (PMDS) and adherence to OHS Compliance. Conduct needs analysis and recommend training interventions for the campus staff. Manage internal disciplinary matters at campus level. Mentor and

Administration Centre

R61 Queenstown Road
Cicira Village
Mthatha, 5099
Tel: 047 505 1000

Mthatha Campus

R61 Queenstown Road
Cicira Village
Mthatha, 5099
Tel: 047 505 1000

Libode Campus

R61 Port St Johns
Road Libode, 5160
Tel: 047 555 7941

Mngazi Campus

R61 Psj Road
Mgwenyana A/A
Libode, 5160
Tel: 047 555 7944

Mapuzi Campus

Coffey Bay Road
Coffey Bay
Mqanduli, 5080
Tel: 047 575 9044

Zimbane Campus

Zimbane A/A
Mthatha, 5099
Tel: 047 050 4490

Ntabozuko Campus

C/O Madwaleni
Gusi A/A
Elliotdale, 5070
Tel: 047 577 8904

Ngcobo Campus

Queenstown Road
Idutywa Junction
Ngcobo, 5050
Tel: 047 548 0103

motivate staff. Compile Campus progress reports. Ensure student centred campus and holistic student support services. Manage students and staff placements

The incumbent will report to the Deputy Principal Academic Services based at the Central Administration Office.

Applications must be emailed to ZimbaneCampusHead01@ksdtvet.edu.za, MapuziCampusHead@ksdtvet.edu.za , LibodeCampusHead@ksdtvet.edu.za _ or hand delivered at KSD TVET College, R61 Queenstown Road, Mthatha, 5090

Closing date: 08 December 2025

Enquiries contact: Mr L Mabula- 079 9716 361 or Mr Galada- 066 3924 514/
047-505 1030/31/67

